



### Tips for Charity

**The Downtown Boise Association is seeking applications from non-profit organizations to provide volunteers for the Alive After Five Concert series for 2010. The Downtown Boise Association selection committee will chose a different non-profit organization for each month of the event (June, July, August and September).**

**The non-profit organization must be able to supply the event with the following:**

- A minimum of 20 Volunteers per Wednesday for one month during the season. We encourage you to recruit more than 20 volunteers per week so that you have alternates to replace any no-shows.
- Volunteers must be 21 or older.
- Volunteers must check in no later than 4:30pm and work to 8:30pm.
- Each volunteer will be required to sign a Liability Release form holding the Downtown Boise Association harmless.
- A lead coordinator that works with the DBA and checks in volunteers on site each week.

**Volunteer Duties include:**

- Cashiers to sell beer, wine or soda products.
- Each cashier must check that the person buying an alcoholic beverage has a wristband which indicates that they are of legal age to consume alcohol.
- Volunteers to pour beer and wine products.
- Volunteers to assist with ID checks and wrist-banding.
- Customer Service is paramount in the bars, providing quick and friendly service to the attendees each week.

**Downtown Boise Association will provide the following:**

- All Tips collected during Wednesday's events will be collected, counted by the DBA and a check provided to non-profit organization the first week of the following month.
- DBA will provide Booth Space to the non-profit organization should the option be taken.
- DBA will provide a beer branded t-shirts to volunteers should the non-profit chose not to wear their own branded t-shirts.
- DBA will provide on-site training for all volunteers.
- DBA will handle all cash change and tip exchanges.

If you are interested in volunteering please submit in writing a **Letter of Application** to the Downtown Boise Association no later than February 28, 2010 that includes the following criteria:

- Name of organization
- Contact information
- Brief background about the non-profit organization
- Non-Profit Status eg: 501 c 3 and your Federal EIN number
- Percentage of Funds that you raise that benefit this community
- How the money raised from Tips for Charity at Alive After Five would be used locally
- Ideas on how you would promote your presence at Alive After Five to the community

Letters may be emailed to: [ghundt@downtownboise.org](mailto:ghundt@downtownboise.org) or mailed to:

The Downtown Boise Association  
Att: Geoff Hundt  
720 W Idaho St  
Boise, ID 83702

We look forward to a successful season of Alive After Five and the opportunity to provide your organization with funding and exposure. If you have any additional questions please feel free to contact me at 208-472-5252.

Sincerely;

Geoff Hundt  
Events and Services Manager  
208-472-5252  
[ghundt@downtownboise.org](mailto:ghundt@downtownboise.org)